

**Roxana Public Library District  
Board of Trustees Minutes  
November 12, 2024**

The regular meeting of the Roxana Public Library was called to order by President Diane Herndon, at 5:30 PM at 200 North Central Avenue Roxana, IL 62084.

**Members Present:**

Present: Mike Ashley, Lynn Hatfield, Diane Herndon, Lindsey Jensen, Vickie Johnson, Cecily Meador, Megan Palme, Library Director: Jamie Wells

Absent: None

Herndon/Johnson moved to approve the October 2024 board meeting minutes.

**CARRIED**

**FINANCIAL:**

The board reviewed the financial reports.

Jensen/Hatfield moved to pay the unpaid bills.

**CARRIED**

**BUILDING AND GROUNDS:**

The board discussed plans for the program space addition, including selecting an architectural firm.

Director Wells reported on the details of a fall the occurred at the library.

**POLICY AND PROCEDURES:**

The board reviewed a Capital Assets Policy. No action was taken.

The review of the 2023-2024 audit is set for December.

**DIRECTOR'S REPORT:**

The library is collaborating with the Roxana Park to host Christmas Rox on December 5 from 5:30-7:30 pm.

**OLD BUSINESS:**

**NEW BUSINESS:**

The meeting was adjourned at 6:00 P.M. The next regular meeting will be held December 3, 2024, at 5:30 P.M.

Respectfully Submitted, Vickie Johnson Secretary/Treasurer