

**Roxana Public Library District
Board of Trustees Minutes
May 7, 2024**

The regular meeting of the Roxana Public Library was called to order by President Diane Herndon, at 5:30 PM at 200 North Central Avenue Roxana, IL 62084.

Members Present:

Present: Lynn Hatfield, Diane Herndon, Lindsey Jensen, Vickie Johnson, Megan Palme, Library Director: Jamie Wells

Absent: Cecily Meador, Bethany Martin

Herndon/Johnson moved to approve the March 2024 board meeting minutes.

CARRIED

FINANCIAL:

The board reviewed the financial reports.

Johnson/Hatfield moved to pay the unpaid bills.

CARRIED

Budget preparation for the 2025-2026 FY has begun.

BUILDING AND GROUNDS:

Director Wells discussed the Burbank Park improvements and how they might impact the library.

Johnson/Hatfield moved to approve an updated bid from Working Spaces to replace the staff worktops.

CARRIED

Johnson/Palme moved to approve a bid from Barnhart Construction to repair and seal coat the parking lot.

CARRIED

POLICY AND PROCEDURES:

The board read and reviewed letters from a community member seeking to have a library usage plan lifted. No action was taken, the individuals library usage plan remains in place.

DIRECTOR'S REPORT:

Sign Magic will work on a proposal for the new library of things signage.

The library will have a table at the Roxana Central and South Fun Fair.

The 2024 Summer Reading Schedule is now out.

The library may need to close several days to accommodate the installation of new worktops.

OLD BUSINESS:

NEW BUSINESS:

The meeting was adjourned at 6:20 P.M. The next regular meeting will be held June 4, 2024, at 5:30 P.M.

Respectfully Submitted, Vickie Johnson Secretary/Treasurer