

Roxana Public Library District
Board of Trustees
July 5, 2007

The meeting was called to order by President David Schmidt, at 5:30 pm.

Members present:

David Schmidt
Judy Loyd
Vickie Johnson
Diane Herndon

Absent:

Lisa Lacher
Virginia Clark

Schmidt/ Johnson moved to approve the minutes from the June meeting.

Ayes

David Schmidt
Judy Loyd
Vickie Johnson
Diane Herndon

Motion Carried

The financial reports were presented. Schmidt/ Johnson moved to pay the unpaid bills.

Ayes

David Schmidt
Judy Loyd
Vickie Johnson
Diane Herndon

Motion Carried

Director Losey discussed the financing options for the remodeling project. Board reviewed financial reports.

Director's Report

July 5, 2007

Activities

6/5 Illinois EPA energy audit
6/7 PLINKET meeting (web site design)
6/19 GateNet Focus group meeting
6/20 GateNet group meeting (Roxana)
6/29 Electrical equipment drop-off
6/29 File documents at courthouse

Staff

We are looking at hiring a new clerk to fill in around vacations, sick days, and holidays.

Technology

I added additional memory to a public computer and to the lap top. I will look at adding and or moving memory around.

Computer Usage Stats

| | TOTAL | AVERAGE |
|----------------|--------------|------------------|
| January, 2007 | 720 | 20.6/ day |
| February, 2007 | 605 | 26.3/ day |
| March, 2007 | 702 | 26.0 / day |
| April, 2007 | 777 | 32.4/ day |
| May, 2007 | 817 | 34.0/ day |
| June | 866 | 32.0/ day |

Door Count

| | | |
|-------------------|-------------|-------------------|
| January, 2007 | 2538 | 101.5/ day |
| February, 2007 | 2229 | 96.9/ day |
| March, 2007 | 3129 | 115.8/ day |
| April, 2007 | 2807 | 117.0/day |
| May, 2007 | 3042 | 126.8/ day |
| June, 2007 | 3088 | 114.4/ day |

Director Losey reviewed the preliminary website for the library.

Herndon/ Loyd moved to approve Ordinance 07/08-1

Ayes

David Schmidt
Judy Loyd
Vickie Johnson
Diane Herndon

Motion Carried

Herndon/ Loyd moved to approve Ordinance 07/08-2

Ayes

David Schmidt
Judy Loyd
Vickie Johnson
Diane Herndon

Motion Carried

Herndon/ Loyd moved to approve Ordinance 07/08-3

Ayes

David Schmidt
Judy Loyd
Vickie Johnson
Diane Herndon

Motion Carried

Herndon/ Loyd moved to approve Ordinance 07/08-4

Ayes

David Schmidt
Judy Loyd
Vickie Johnson
Diane Herndon

Motion Carried

Herndon/ Loyd moved to approve Ordinance 07/08-5

Ayes

David Schmidt
Judy Loyd
Vickie Johnson
Diane Herndon

Motion Carried

Director Losey presented the estimates for cleaning services. There was a discussion regarding each proposal. Loyd/ Herndon moved to retain TLC Cleaning for cleaning services.

Ayes

David Schmidt
Judy Loyd
Vickie Johnson
Diane Herndon

Motion Carried

The budget for the 07/08 year was discussed. The financial committee will meet to review the items in detail.

The meeting was adjourned at 6:30 p.m.

The next meeting is Tuesday, August 7, 2007, at 5:30 pm.

Respectfully Submitted
Judith Loyd
Secretary/ Treasurer